

## Dear Students and Parents

Welcome to BMS Institute of Technology & Management.

Congratulations on securing admission at BMSIT&M. Find below list of documents that are required to complete the formal admission process, as per their category/quota of admission. In addition, we appeal to all the students to keep digital copies of these documents, in the format mentioned alongside the document, to ensure their admission process during 2024-25 academic year is simple, smooth and accurate.

Sl. No.	Documents Required	Digital Format
1	<b>Admission Order from KEA</b> <b>Original and 2 Copies</b>	<b>JPG</b> @200dpi <b>Less than 2MB</b>
2	<b>Fee Paid Copy</b> (KEA College Copy) <b>2 Copies</b>	<b>JPG</b> @200dpi <b>Less than 2MB</b>
3	<b>Document Verification Acknowledgement</b> <b>1 Copy</b>	<b>JPG</b> @200dpi <b>Less than 2MB</b>
4	<b>Rank Card</b> (DCET) <b>2 Copies</b>	<b>JPG</b> @200dpi <b>Less than 2MB</b>
5	<b>Diploma Marks Cards of all semesters</b> <b>Originals and 2 Copies</b>	<b>JPG</b> @200dpi <b>Less than 2MB</b>
6	<b>10<sup>th</sup> or SSC Marks Card</b> <b>Original and 2 Copies</b>	<b>JPG</b> @200dpi <b>Less than 2MB</b>
7	<b>Study Certificate</b> from the Institution last attended <b>Original and 2 Copies</b>	<b>JPG</b> @200dpi <b>Less than 2MB</b>
8	<b>Transfer Certificate</b> from the Institution last attended <b>Original and 2 Copies</b>	<b>JPG</b> @200dpi <b>Less than 2MB</b>
9	<b>Caste Certificate</b> - SC / ST / CAT-1 <b>2 Copies</b>	<b>JPG</b> @200dpi <b>Less than 2MB</b>
10	<b>Income Certificate</b> - SC / ST / CAT-1 <b>2 Copies</b>	<b>JPG</b> @200dpi <b>Less than 2MB</b>
11	<b>371J (A&amp;B) Certificate</b> - HKR / KKR Quota <b>2 Copies</b>	<b>JPG</b> @200dpi <b>Less than 2MB</b>
12	<b>Document for any other Reservation</b> claimed through <b>DCET - 2 Copies</b>	<b>JPG</b> @200dpi <b>Less than 2MB</b>

Sl. No.	KEA(CET) / COMEDK / MANAGEMENT	Digital Format
13	<b>SSP ID</b> (Create the SSP ID, if not available) - All eligible students claiming Scholarship from Karnataka Government - <b>1 Copy</b>	<b>JPG</b> @200dpi <b>Less than 2MB</b>
14	<b>Aadhar Card</b> of the Student <b>1 Copy</b>	<b>JPG</b> @200dpi <b>Less than 2MB</b>
15	<b>PAN</b> of Parent (Mother / Father) <b>1 Copy</b>	<b>JPG</b> @200dpi <b>Less than 2MB</b>
16	<b>Recent Passport Size Photograph (Formal Dress Code)</b> of Student - <b>4 Numbers</b>	<b>JPG</b> <b>94 pixel X 132 pixel</b>
17	<b>Signature of Student</b> <b>Only Soft copy</b>	<b>JPG</b> @200dpi <b>Less than 2MB</b>