BMS Institute of Technology and Management

(Autonomous Institution affiliated to VTU, Belagavi)
Approved by the All India Council for Technical Education, New Delhi.

Ref. No.: BMSIT&M/Exam/2021-2022/   Date: 30-06-2022

CIRCULAR

Subject: Notification for the Answer Script Viewing, Photocopy, and Challenge Valuation Processes of the 1st Semester MCA and M. Tech (CSE). Examination May-June 2022 –Reg.

The following provisions are made available for the 1st Semester MCA/M.Tech (Autonomous) students, who have taken the examinations held in **May-June 2022,** and declared provisional results on **30th June 2022.**

A. Answer Script Viewing (ASV) and Photocopy (PC) of the Answer Script Process

a. Answer Script Viewing Process (Applicable for the courses awarded with "F" Grade only):

The students awarded with "F" grade and interested in **Viewing their answer scripts** virtually at the valuation cell, 4th Floor, Academic Block, can *apply by filling application and paying a fees of **Rs. 300/- (Rupees Three Hundred Only) per course.**

b. Photocopy of Answer Script (Applicable to all courses):

The students who are interested in requesting a **Hardcopy** of their answer scripts can *apply for the respective courses separately by paying a fees of **Rs. 400/- (Rupees Four Hundred Only) per course.**

B. Challenge Valuation Process (Applicable to all courses):

The students who intend to *apply for **Challenge Valuation** of their answer script can apply for the respective courses separately by paying a fees of **Rs. 5000/- (Rupees Five Thousand Only) per course.**

The requisite fee for the above processes shall be paid offline and attached the payment details (challen number and date) along with the application.

Tentative dates for *applying Answer Script Viewing/ Photocopy/Challenge Valuation Process

Sl No	Event	Date
1	Issue of application for the Answer Script Viewing /Photocopy /Challenge Valuation process.	30.06.2022
2	Last date for submission of application for Answer Script Viewing and Photocopy	01.07.2022
3	Answer Script Viewing Process and Photocopy distribution to students	02.07.2022
4	Last date for submission of challenge valuation application	04.07.2022

For further information about Answer Script Viewing/Photocopy/Challenge Valuation, please refer to the **Examination Terms and Conditions** attached with the circular.

*The steps to submit the applications are as mentioned below:

    a. The students have to collect the **Application Forms** from their respective Departments.
    b. The **Bank Challan** for the fee payment shall be collected from the accounts section.

c. The **Requisite fee** shall be paid offline in the bank. No cash/Online transactions are permitted.

d. Enter the fee payment details in the application form.

e. Submit the filled application form along with payment receipts to the respective Departments HoD.

CoE 30|06|2022

Principal 30/6/22

Examination Terms and Conditions

Answer Script Viewing Process (ASV):

1. Provision for viewing of Answer Script for SEE is allowed only for Theory Courses and not allowed for Laboratory Courses.

2. The students are eligible to apply for answer script viewing process within the noticed time period for the courses awarded with **"F" Grade** and excluding the courses involved in malpractice.

3. The time and venue (Valuation cell, 4th Floor, Academic Block) for showing the answer scripts of various courses of the programme shall be announced at examination notice board, and the script will be shown only to the applied students in person on the date and time indicated.

4. Students have to wear ID card compulsorily while entering the answer script viewing process hall and failed to have an ID card treated as absent for the viewing process, and no further slots shall be provided for viewing.

5. Students shall not carry a calculator, mobile phones, cameras, smart watches, notepads, bags, or other items; they can carry only a pen/pencil and empty sheet.

6. A specified time slot of 10 minutes per answer script shall be provided to the applied students to view the answer script.

    Note: The link will be shared to the students through **Official Email ID** at the venue as per the time slot to view the answer script. Thus, it is the responsibility of the student to provide the correct Email ID during the application filling process. The link will be allowed to view the answer script only once; further viewing is restricted.

7. Students who applied to view the answer scripts must be present personally 10 minutes before at the prescribed time and place, and none of their representatives will be allowed to see the scripts. If a student misses their opportunity even after registration. The registration will become null and void. NO extra time will be provided for the students who come late.

8. There is no provision for the students to interact with faculty or fellow students during the answer script viewing process.

9. Independent applications have to be submitted for the answer script viewing and challenge valuation process.

10. Students are allowed to apply for Challenge Valuation after the answer script viewing process within the notice period.

Photocopy Process:

1. Provision for Photocopy of Answer Scripts for SEE is allowed only for Theory Courses and not allowed for Laboratory Courses.

2. Students are eligible to apply for Photocopy Process within the noticed time period for all the respective courses, excluding the courses involved in malpractice.

3. Independent applications have to be submitted for Photocopy and Challenge Valuation of the answer scripts.

4. Hardcopy of answer script will be issued to respective students for the applied courses at Valuation cell, 4th Floor, Academic Block.

5. Students are allowed to apply for the Challenge Valuation Process after the Photocopy Process within the notice period.

Challenge Valuation Process:

1. Provision for Challenge Valuation Process for SEE is allowed only for Theory Courses and not allowed for Laboratory Courses.

2. Students are eligible to apply for Challenge Valuation Process within the noticed time period for all the respective courses, excluding the courses involved in malpractice.

3. Challenge valuation shall be done by two examiners jointly (Preferably one of them shall be an external examiner). The marks obtained in the challenge valuation is considered as final and all the students grievances are closed after the challenge valuation.

4. If a student is awarded with higher grade in challenge valuation, 50% of the fee paid by the student shall be refunded.

CoE 30|06|2022

Principal 30|6.

Copy to: Examination office file.

All HoDs, All Deans, Notice Boards.

Admin Office, Accounts, Website.